

**Record Of Decision Taken Under Scheme Of  
Delegation By Member Of Senior Management  
Team In Consultation With Portfolio Holder and  
Chair of My Neighbourhood Forum**



<b>SMT Member:</b>	Jennifer Mullin
<b>Service Group:</b>	Neighbourhoods and Development
<b>Portfolio Holder:</b>	Councillor Jane Bell
<b>Portfolio/Committee:</b>	Corporate Support & Community Engagement
<b>My Neighbourhood Chair:</b>	Councillor Keith Martin
<b>My Neighbourhood Forum:</b>	Penwortham
<b>Subject:</b>	Permission to spend core funds allocated to the Penwortham Neighbourhood Forum of up to £800 from core funds to support Christmas initiatives in Penwortham, in line with Penwortham Neighbourhood Plan.
<b>Decision:</b>	Permission to spend core funds allocated to the Penwortham Neighbourhood Forum of up to £800 from core funds to support Christmas initiatives in Penwortham, line with Penwortham Neighbourhood Plan.
<b>Details and Reasoning:</b>	<p><b>Introduction</b></p> <p>The Penwortham Neighbourhood Plan includes the following project:</p> <p align="center"><b>Christmas in Penwortham 2018</b></p> <p><b>Background</b></p> <p>Members of Penwortham Neighbourhood Forum have identified a number of initiatives to support the Christmas spirit in Penwortham. Consideration has been given to a range of ideas, with the notion of including a wide range of the community as possible.</p> <p><b>Details</b></p> <p><b>Christmas Community Booklet</b></p> <p>Production of a 'what's on' guide for the festive period – using the same format as last year. This includes details of community events such as church services, carol concerts, switch-ons and markets. Distribution is via schools, churches and community groups, which encourages community cohesion.</p> <p><b>Cost of printing booklet - £400</b></p> <p><b>Double R Arts Christmas Concert</b></p> <p>This year Double R Arts plan to put on a large scale Christmas Concert involving all members of the D&amp;D and Youth Theatre groups in earlier December. In previous years their individual groups have taken the lead on the Christmas Performances (last year Penwortham D&amp;D performed their original piece 'the First Sparkle', the Leyland D&amp;D group were involved in the 'Leyland Christmas Festival' and the Junior Youth Theatre sang carols at the 'Penwortham Christmas Markets'.)</p> <p>As a change this year they would like all their groups to perform as part of a one off traditional Christmas Concert. This will involve group and solo performances of Christmas songs, dances, drama pieces and Christmas carols.</p> <p>Due to the size of all their groups (currently working with 65 – 70 children and young people each week) they are unable to hold the concert in their regular home of Penwortham Young People's Centre as they cannot comfortably fit all members and the audience within the performance space.</p> <p>Therefore they would like to hire another performance space in the Penwortham area and they have identified either Priory Academy's main hall, or All Hallows drama theatre.</p> <p>They would hire the space for one full day and evening, (approximately 10 – 12 hours) as this would allow rehearsal and performance time.</p> <p>The concert would involve children and young people aged 7 – 18 years and would be advertised to their family, friends and wider community.</p>

They would keep the ticket costs at a reasonable price (£7 per adult and £4 concession) and also have the option of a family ticket (2 adults, 2 children £20).

The cost of the room hire would be approximately £400 and there would be some smaller additional costs, such as the purchase of music and some costumes – potentially costing between £100 and - £200.

Therefore the total of the project would cost up to £600

**Cost - Contribution to Christmas Concert (room hire) - £400**

Initiatives	Cost
Christmas Community Booklet	£400
Double R Arts Christmas Concert (Room Hire)	£400
<b>Total</b>	<b>£800</b>

**Proposal**

In line with the details given above, the proposal is to allocate up to £800 from core funds to support Christmas initiatives in Penwortham, in line with Penwortham Neighbourhood Plan.

**Wider Implications  
(Financial, Legal, Equality  
& Risk):  
Report attached?**

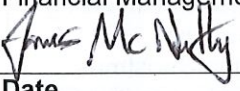
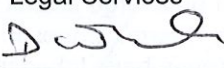

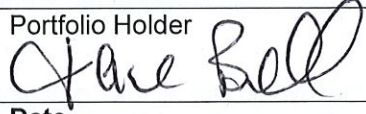
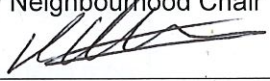
None

**Exempt from publication?  
If exempt, give reason(s):**

Please refer to [www.southribble.gov.uk](http://www.southribble.gov.uk) website for further details of My Neighbourhood Forum decisions.

No

**Signed:**

Financial Management 	Legal Services 	
Date 10/10/18	Date 10/10/18	
SMT Member 	Portfolio Holder 	My Neighbourhood Chair 
Date 10/10/18	Date 02.10.18	Date 10/10/2018

**Publication Date  
(DST use):**

Decision template revised June 2013

**THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION**